



Name: ..... Date..... Managing My Money (STEP 3 PLUS)

'SF' = What I want in my Support Plan

☑ = What I can already do

 <b>Money Matters - Managing my money</b> Step 3 - Being independent 			
Knowledge - I Know	☑/SF	Skills - I can	☑/SF
<b>Paying my bills</b>			
Guidance - Knowledge for this covered in steps 1 & 2		I can pay my bills & keep records/receipts How do I pay my bills and keep receipts?	



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### Debt awareness

I know how I get into debt

How do I get in to debt?

What problems could this cause me?

I can get information and advice about money

I can, or have had advice and information about money from:



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### Stopping myself getting into more debt

I know how to stop myself getting into more debt

How can I do this?

What problems will I have if I get in to more debt?

I can reduce my overall debts & stop myself from getting into more debt

My examples of reducing my overall debts are;

My examples of stopping myself getting into more debt are:



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### Complaining about the services

if I'm not happy with services, relating to my money, I know who to speak to

Who would I speak to or write to?

I can make a complaint relating to my money, if I need to

How can I do this?

The things I need to say or write would be;



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Making and Keeping appointments			
Guidance - Knowledge for this covered in steps 1 & 2		I can make and keep appointments What appointments have I made and kept?	



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### What do I want or need to spend my money on?

I know the difference between what I want and what I need

What is the difference?

Why is it important to know this?

I can manage & save my money

Give examples of managing and saving money:

How has this improved my life?



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### Prioritising spending

I know how to prioritise my spending

How can I do this?

Why is this important?

I can prioritise my spending

My examples of prioritising my spending are:

How has this improved my situation?



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I agree that this evidence has been checked and approved as complete for:  • <b>Step 3 - Managing my Money</b>	Date:	Support Worker:
	Date:	Manager:

If the evidence is not sufficient, please state why, or give any further comments:

